

Allowance Budget and Required Documentation

Federal regulations require that all loans offered must be divided equally across all quarters of enrollment.

Expenses paid in cash, accompanying bank statements must be supplied verifying payment in addition to below documentation.

Type of Allowance	Standard Budget	Maximum budget allowance	Required Documentation
Purchase of Computer	\$0	Up to \$2,000	<p>This expense will be allowed <u>only</u> once during student's enrollment per degree at UCLA.</p> <p>Submit a copy of a receipt verifying proof of purchase for the computer.</p> <p>If expenses exceed \$2000, you must provide verification from your department certifying that the specific system requirements are necessary. Letters must be on department letterhead.</p>
Child Care	\$0	Actual Cost	<p>Submit a personalized contract or a letter from your child-care provider describing services offered and their costs. Also, please provide proof of payment (such as canceled checks or copies of receipts) for <u>at least</u> two consecutive months.</p>
Major Auto Repair	\$0 (Regular maintenance expenses are included in standard budget)	Actual Cost	<p>Expenses related to <u>major auto repairs</u> incurred during the enrollment period may be considered, <u>only if the automobile is used for purposes other than commuting to and from campus</u>. Submit copies of receipts, an itemized statement reflecting the cost and description of repairs performed, proof of payment AND a letter from your advisor (on department letterhead) verifying the necessity for the use of your vehicle for a class related project (i.e. commuting to clinical site), other than commuting to campus.</p>
Medical/Dental	\$0	Actual Cost	<p>Only student expenses incurred and paid out of pocket (not covered by insurance) during the enrollment period will be considered. Please provide an explanation of your condition, an itemized statement verifying costs incurred via billing statement or letters from a physician AND proof of payment such as copies of receipts or cleared (canceled) checks (front and back copy). Estimates will not be accepted.</p>
Bar Registration/Non-Law School Special Projects (i.e. thesis, film projects, research projects, internships, service award programs)	\$0	Actual Cost	<p>Student must submit verification of registration for the Bar if registering for the exam outside of California. Only one Bar registration adjustment allowed. For special projects, submit an itemized budget, signed by a professor or an advisor on a department letterhead that lists individual expenses and verifies that those expenses are reasonable and necessary. Expenses incurred for special projects must be part of your required coursework. Our office will ensure that no duplication of standard budget components exists at the time of review and may follow up for receipts to verify expenses incurred, before awarding additional aid eligibility.</p>
Books and Supplies	<p>Undergraduates: \$1,536 /year.</p> <p>Graduates: \$1,573 /year.</p>	Actual Cost	<p>Submit copies of receipts verifying proof of purchase for all expenses, so we can calculate the amount in excess of the standard budget.</p>
Rent			<p>To request an adjustment to cover rent expenses, please complete a Housing Adjustment Form—available at <u>UCLA Law School Office of Financial Aid</u></p>