Post-Graduate UCLA Law Fellow
PROJECT POLICY ANL 3 RP (005257)
UCPath Position ID: TBD_1000701

Position Description History/Status

Approved Date:	11/6/2026 7:45:54 PM
Date Last Edited:	11/17/2026 12:55:45 PM
Last Action Effective Date:	

Organization Details

Business Unit (Location):	LACMP
Organization Code:	1140O
Organization:	SCHOOL OF LAW
Division Code:	1141D
Division:	LAW DIV
Department:	025000 - LAW

Position Details

UCPath Position Number:	TBD_1000701
Position Description ID	267016
UC Payroll Title:	PROJECT POLICY ANL 3 RP (005257)
Business Title:	Post-Graduate UCLA Law Fellow
Personnel Program	Professional and Support Staff (PSS)
Salary Grade:	STEPS
Job Code FLSA:	Exempt
Union Code (Collective Bargaining Unit):	RP: Research and Public Service PR
Employee Relations Code:	E: All Others - Not Confidential
Employee Class (Appt Type):	4 - Staff: Limited
Full-Time Equivalent (FTE)	1

SUPERVISION

UCPath Reports to Position Number:	41122740
Reports to Payroll Title:	ACADEMIC ADMINISTRATOR VII
UCPath Department Head Position Number:	40040696
Department Head Payroll Title:	DEAN

Level of Supervision Received

GENERAL SUPERVISION - Indicates that the incumbent develops procedures for performance of variety of duties; or performs complex duties within established policy guidelines.

Positions Directly Supervised

Job Code	Job Code Description	Total FTEs

Positions Indirectly Supervised

Job Code	Job Code Description	Total FTEs

POSITION SUMMARY

UCLA Law's Center for Reproductive Health, Law, and Policy (CRHLP) seeks a post-graduate law fellow to engage in cutting-edge, high-quality research and analysis related to reproductive justice. The Law Fellow will further the Center's mission by conductingconstitutional, legal, policy, and factual research, and writing on reproductive health, rights, and justice topics to advance new ideas and impact policy and legal change in reproductive rights, health, and justice areas.

Working with CRHLP attorneys, researchers, and affiliated scholars, the Law Fellow will help produce legal and policy reports and resources, amicus briefs, public comments on regulations and policy, opinion pieces, academic articles, and other work. The Law Fellow will also support the Center's work to convene people across disciplines and issues to strengthen the connection between advocacy, research, and healthcare practice and promote strategic and practical solutions to legal and policy problems. Topical areas the Law Fellow will work on include abortion, contraception, maternal health; fertility care, racial and other disparities in access to care; and economic and criminal legal system policies that impact reproductive health and whether those who decide to build families can thrive, among other topics. The duration of the position is one year (approximately September 2026-September 2027), and it will be based in Los Angeles, California, with a hybrid work arrangement involving some days in the Center's Westwood office and more flexibility during periods when law school is not in session.

Department Summary

The Center is an independently funded think tank and research center that is building new legal frameworks and policy innovations for reproductive rights — from abortion, contraception, infertility, menopause, and more. At a time of rapid legal change and escalating attacks on reproductive autonomy and gender equity, the Center is developing new legal theories, strengthening state constitutional rights, defending bold innovations from attack, and providing direct legal and technical support to providers and policymakers nationwide. We combine rigorous scholarship with real-world strategy — ensuring that new ideas move beyond academia and into courtrooms, legislatures, and communities.

Key Responsibilities and Essential Functions

Function	Responsibilities	% Time
Legal Research, Analysis, and Writing	1. Support CRHLP projects and attorneys by conducting legal research, analysis, and reviews for both legal and policy projects 2. Contribute to the drafting of legal papers and resources, policy and litigation tracking resources, reports, amicus briefs, and regulatory comments. 3. Conduct independent legal research, including by tracking and analyzing legal developments in reproductive rights cases across the country. 4. Contribute to the development of ideas for legal research, policy solutions, and strategy.	50%
Legal Services Coordination & Assistance	1. Support and staff the reproductive justice legal helpline and Southern California Legal Alliance for Reproductive Justice pro-bono network. 2. Engage with key stakeholders, including community members, advocates, lawmakers, agencies, scholars, providers, and more, to advance short- and long-term policies and practices that advance reproductive justice.	25%
Education & Communications	1. Help plan and present at public-facing educational events on reproductive justice topics, including engaging with interested students from the law school community and beyond. 2. Mentor and collaborate with UCLA law students working on student pro bono projects for CRHLP and as term time or summer externs. 3. Co-author articles and commentary for the CRHLP newsletter and a variety of publications. 4. Collaborate in designing, implementing and facilitation of Center events and convenings of key stakeholders.	25%

Other Requirements - Applies to all Positions

- Performs other duties as assigned.
- Complies with all policies and standards.
- Complies with the University of California, Los Angeles (UCLA) Principles of Community.
- This position description is not intended to be a complete list of all responsibilities, duties or skills required for the job and is subject to review and change at any time, with or without notice, in accordance with the needs of the organization.

QUALIFICATIONS

Educational Requirements

Education Level	Education Details	Required/ Preferred	And/Or
Bachelor's Degree	or equivalent education and experience	Required	
Juris Doctor (JD) Degree	UCLA Law Degree 2027, 2026 or 2025	Required	
Other Type of Degree	Dual degree (e.g. MPP, MPH, MS) with empirical research training (i.e.,study design, statistical analysis: a plus)	Preferred	

Experience Requirements

Experience	Experience Details	Required/ Preferred	And/Or
Judicial Clerkship or Previous Post-Graduation Fellowship		Preferred	

Licenses, Certifications and Professional Affiliations

Applicants must take a state bar exam	before August 2027	Required	

Knowledge, Skills and Abilities

KSAs	Required/ Preferred
Demonstrated experience with or substantive knowledge of constitutional law, reproductive and/or healthlaw, civil rights, and federal or state courts	Required
Commitment to the mission of CRHLP and reproductive justice broadly and to advancing reproductive health, rights, and justice.	Required
Demonstrated ability to produce excellent legal research, analysis and writing.	Required
Experience in project management and supervision, including working on research projects or litigation with many volunteers, attorneys, and/or organizations.	Preferred
Excellent verbal and written communication skills.	Required
Takes initiative and possess good judgment.	Required
Excellent organizational skills and ability to juggle multiple projects and deadlines.	Required
Demonstrated ability to present research findings in written, verbal or electronic formats to be understood by various audiences (academic and non-scholarly participants).	Required
Knowledge of Reproductive Health and Rights legal and political communities both in Los Angeles and nationwide.	Preferred
Ability to use discretion and maintain confidentiality.	Required

SPECIAL REQUIREMENTS AND/OR CONDITIONS OF EMPLOYMENT

Reporting and Background Check Requirements

Background Check: Continued employment is contingent upon the completion of a satisfactory background investigation.
Live Scan Background Check: A Live Scan background check must be completed prior to the start of employment.
Age Requirement: Candidate(s) must be 18 years or older to be eligible to be hired.

Travel Requirements

Estimated Amount	Description
5%	Domestic Travel

Other Special Conditions of Employment

List the other special conditions of employment for this position.

Description	Required/ Preferred
Expected Work hours: 9AM-6PM M-F PT	Required
Evening and Weekend work as needed	Required

LOCATION AND PHYSICAL, ENVIRONMENTAL, MENTAL (PEM) REQUIREMENTS

Environment and Work Location Information

Environment Type:	Non-Clinical Setting
Location Setting:	Campus
Location:	385 Charles E Young Dr. East, Los Angeles, CA 90095

Physical Requirements

The physical requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of this position.

Physical Requirements	Never 0 Hours	Occasional Up to 3 Hours	Frequent 3 to 6 Hours	Continuous 6 to 8+ Hours	Is Essential
Standing/Walking		X			
Sitting			X		X
Bending/Stooping		X			
Squatting/Kneeling	X				
Climbing	X				
Lifting/Carrying/Push/Pull 0-25 lbs			X		X
Lifting/Carrying/Push/Pull 26-50 lbs	X				
Lifting/Carrying/Push/Pull over 50 lbs	X				
Physical requirements other	X				

Environmental Requirements

The environmental requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of this position.

Exposures	Never 0 Hours	Occasional Up to 3 Hours	Frequent 3 to 6 Hours	Continuous 6 to 8+ Hours	Is Essential
Chemicals, dust, gases, or fumes	X				
Loud noise levels	X				
Marked changes in humidity or temperature	X				
Microwave/Radiation	X				
Operating motor vehicles and/or equipment	X				
Exposures other	X				

Mental Requirements

The mental requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of this position.

Exposures	Never 0 Hours	Occasional Up to 3 Hours	Frequent 3 to 6 Hours	Continuous 6 to 8+ Hours	Is Essential
Sustained attention and concentration			X		X
Complex problem solving/reasoning		X			X
Ability to organize & prioritize			X		X
Communication skills		X			X
Numerical skills		X			X
Mental demands other	X				

Blood/Fluid Exposure Risk

The exposure described here is what can be expected of an employee in performing the essential functions of this position.

X	Classification 3: Position in which exposure to blood, body fluids or tissues is not part of the position description. The normal routine task involves no exposure to blood, body fluids or tissues and the employee can decline to perform tasks which involve a perceived risk without retribution.