

Official Rules and Standards
UCLA Cybersecurity Moot Court Competition
March 9, 2024

Table of Contents

I. TEAMS AND COACHES	2
II. CONDUCT OF ADVOCATES	2
III. SCHEDULES	2
A. Schedule for Distribution of Room Assignments	2
B. Schedule for Submitting Briefs	3
C. Note on Withdrawal	3
IV. RESEARCH	3
A. Open Universe	3
B. Outside Assistance	3
V. REQUIREMENTS FOR BRIEFS	3
A. Structure	3
B. Style and Format Limitations	4
C. Citations	5
D. Affidavit	6
VI. ORAL ROUNDS	6
A. Schedule for Oral Competition	6
B. Structure	7
C. Spectators	7
VII. PARTIES	7
VIII. SCORING	7
A. Generally	7
B. Calculating Scores	7
C. Scoring Guidelines and Score Sheets	8
D. Weighting Scores	8
E. Brief Score Penalties	9
F. Awards	10
IX. QUESTIONS AND CONCERNS	10
X. APPENDIX A. SCORING GUIDELINES AND SCORING SHEETS	11

I. TEAMS AND COACHES

A team consists of two law students attending the same law school. A team member may not be substituted with an alternate except for good cause and upon the approval of the UCLA Moot Court Honors Board.

Each team must have a coach or advisor. A coach or advisor may be a full-time or part-time faculty member or a lawyer approved by a law school to coach and advise the students. A team may have more than one coach or advisor, and one person may coach two teams from the same school. The coach or advisor does not have to attend the competition.

II. CONDUCT OF ADVOCATES

The ideals of fair play, sportsmanship, friendship, and honesty shall guide the conduct of all advocates throughout all Moot Court activities, including, but not limited to: brief writing, competition rounds, breaks between competition rounds, and organizational meetings.

Advocates shall strive to exemplify the highest ideals of the legal profession, to maintain the highest standard of ethical conduct, and to strive for competence and integrity. Courtesy toward opposing advocates, judges, and competition officials is expected at all times.

All advocates shall strive to diligently undertake the study, preparation, and practice required to present their client's case with integrity and competence.

III. SCHEDULES

A. Schedule for Distribution of Room Assignments

All teams may choose which side to advocate for in their briefs because teams will advocate for both sides at the competition. In oral argument, each team will argue both the Petitioner and Respondent position once each. Teams will be provided with their exact schedule and room assignments in the days before the competition.

B. Schedule for Submitting Briefs

THE DEADLINE FOR TURNING IN ALL BRIEFS is 11:59 p.m. (Pacific Time) on February 16, 2024. Briefs should be emailed to Cybercrimes@lawnet.ucla.edu. Please include the name of the school and names of competitors who are submitting the brief within the body of the email. Failure to submit an electronic brief by this deadline will result in penalties outlined in Section VIII.

C. Note on Withdrawal

Any team who chooses to withdraw from the competition should inform the organizers of the Cybersecurity Competition at Cybercrimes@lawnet.ucla.edu. A team's registration will be refunded in full if the message of withdrawal is received by January 26, 2024. A team may receive a 50% refund before February 2, 2024. No refunds under any circumstance will be given after February 2, 2024.

IV. RESEARCH

A. Open Universe

This is an open-universe competition. That means that competitors are free to research and cite in their briefs and during oral argument any materials they believe would be helpful, including but not limited to any of the cases, briefs or other materials cited in the Record. Judges for the competition will be advised of this rule.

B. Outside Assistance

Permissible assistance by a coach in preparation of the brief is limited to discussion of the issues with the students. No one other than a student team member may review or comment upon a draft of the brief until it is submitted. No person other than a team member may conduct research for the problem. After the brief is filed, the coach may read the brief; work with, assist, and direct the students; and critique mock preparations.

V. REQUIREMENTS FOR BRIEFS

A. Structure

Each brief shall be the product of a single team.

The entire brief MAY NOT EXCEED thirty (30) pages of text. For each page exceeding thirty, the UCLA Moot Court Honors Board will deduct four (4) points from a team's brief score. Only the sections below marked with an asterisk (*) will be included in the text page count. The following sections, in this order, are required:

1. Title Page
 - a. Docket Number
 - b. Team Number
2. Table of Contents
3. Table of Authorities
4. Questions Presented
5. Opinion Below
6. Constitutional Provisions and Rules
7. Introduction (includes summary of argument)*
8. Statement of the Case (includes statement of facts)*
9. Argument*
10. Conclusion*
11. Signature Block*

Sample briefs may be found at

<https://law.ucla.edu/life-ucla-law/student-organizations/moot-court-honors-program>.

Please note that in the event of any discrepancy between the sample briefs and the instructions stated in this Official Rules and Standards, the Official Rules and Standards shall control.

Teams must electronically sign all briefs. The signature block should look like this:

Respectfully submitted,

/s/ [Name of Advocate 1]

/s/ [Name of Advocate 2]

Attorneys for [Petitioner/Respondent]

NOTE REGARDING PAGE NUMBERING: The title page should not be numbered. The table of contents, table of authorities, questions presented, opinions below, and constitutional provisions and rules should be numbered starting with (i...ii...etc.). The Introduction section must begin on page one (1) of the brief.

B. Style and Format Limitations

a. Font:

- i. Times New Roman
- ii. 12-point

This applies to all portions of the brief, including the page numbers and sections that may not count toward the page limit. It also applies to the footnotes.

b. Size of Brief, Margins, Alignment & Spacing

Pages shall not exceed 8 1/2" x 11" and typed matter may not exceed 6 1/2" x 9" (i.e., 1" margins on all sides). 1" margins are not calculated by counting characters per line or lines per page, but are calculated by whether or not the typed matter in fact is within 1" margins (you may use the rulers available in Adobe Acrobat and Microsoft Word to examine your own margins).

Text must be aligned to the left margin (not justified). Do not use pleading paper or attempt to number your lines. Text **and** footnotes must be **DOUBLE-SPACED**, except for point headings and quotes in excess of 50 words, which must be single-spaced.

NOTE REGARDING HEADINGS: While there is no requirement that point headings be placed in all-caps, advocates may find that using all-caps for at least their main headings looks more consistent and aesthetically pleasing than an assortment of upper and lower-case words. Furthermore, if a team chooses not to capitalize all subheadings, the team should follow Bluebook Rule 8, which provides for a consistent system of capitalization.

NOTE REGARDING TITLE OF PDF SUBMISSION: Each team must submit a brief electronically in PDF format (“electronic brief”). The electronic briefs must have document titles in the following format: [“P” or “R” for Petitioner or Respondent][Team #][Last Name of Team Member 1][Last Name of Team Member 2].

For example: “R27+Jones+Smith” or “P12+Doe+Jones”

Not: “R27JonesSmith” or “R27 Jones Smith”

Team numbers will be assigned to teams in a separate email that will be sent at least two weeks prior to the brief submission deadline. Also, because advocates may choose which side to advocate for, that email will only provide the team number, while teams will add either a P (if writing for the petitioner) or an R (if writing for the respondent).

For example: If your team is assigned team number 17, then the document title of your brief PDF will begin with “R17” if you choose to advocate for Respondent, or “P17” if you choose to write for Petitioner.

These team numbers are not subject to change, even in the event that we need to make adjustments to side assignments.

NOTE REGARDING SUBMISSION: The electronic brief must be one complete PDF document that contains all of the sections of the brief. Failure to submit the electronic brief in PDF form or submission of more than one document will result in a deduction of one (1) point from the team’s brief score. Failure to correctly title the electronic brief will also result in a deduction of one (1) point from the team’s brief score.

NOTE REGARDING SIGNATURES: While the electronic brief does not need to be signed, it must contain a signature block. Each team is solely responsible for reviewing the electronic brief prior to submission to ensure that it conforms to this and all other requirements set forth in these Rules. Advocates do not need to submit printed copies of their briefs.

C. Citations

Advocates must follow the current edition of the Bluebook for all citations in their briefs.

NOTE REGARDING THE RECORD: Briefs must cite to the record where appropriate. Please cite to the record in the following manner: (R. at [page number]).

NOTE REGARDING BLUEBOOKING ERRORS: If a team fails to follow the rules contained in the Bluebook, including failing to follow the Bluepages where the Bluepages are on point, judges will deduct points when they score the brief's "Style and Professionalism" (please see the scoring rubric in Appendix A, below, for how the judges are told to take Bluebooking into account).

D. Affidavit

All advocates must submit an affidavit with their brief to affirm that the brief is solely their own work product. Advocates should include their affidavit when they submit their brief. Advocates failing to submit their affidavit when they submit their brief will be penalized two (2) points. All advocates who fail to submit an affidavit with their brief will be sent a reminder email, and failure to submit an affidavit by the specified due date and time will result in disqualification from the competition.

To submit an affidavit, a team should first copy and paste the affidavit text below in a separate document file. Second, the team should enter advocate numbers in the body of the affidavit and electronically sign the affidavit by typing both team members' full, legal name on the signature line, preceded by "/s/". Third, the team should save the document in PDF format with the following title format: ["P" or "R" for Petitioner or Respondent][Team #]+AFFIDAVIT. Finally, **the team should attach the PDF affidavit to the same email in which the team submits his or her completed electronic brief.**

AFFIDAVIT

I hereby certify that the brief for team [Team Number] is the product solely of the undersigned and that the undersigned has not received any faculty or other assistance in connection with the preparation of the brief. Moreover, I affirm that I have read and understood the Official Rules and Standards for the UCLA Moot Court Honors Program.

/s/ [Name of Advocate 1]

/s/ [Name of Advocate 2]

VI. ORAL ROUNDS

A. Schedule for Oral Competition

Each team will complete a minimum of two scored rounds of oral argument. The next two rounds will be the semi-finals and finals. Four teams will advance to the semi-finals and two teams will advance to the finals. Further details regarding timing will be distributed to all participants closer to the competition date.

B. Structure

For each round of oral argument, each team is limited to a total of 30 minutes, 15 minutes per advocate. One team member for the Petitioner will be allowed to reserve up to 5 minutes, out of his or her total 15 minutes, for rebuttal. This team member must advise the Court (through the bailiff) prior to their oral argument if they wish to reserve any rebuttal time and how much rebuttal time they would like to reserve. The timekeeper will subtract rebuttal time from the argument time. Following a real world format, advocates for the Respondent are unable to reserve rebuttal time.

All advocates are expected to dress and conduct themselves in a professional manner. Advocates are advised to dress as they would for an actual appearance in a court of law.

Each team will argue one round on brief, and one round off brief.

C. Spectators

Coaches or other individuals may only sit in on a round of oral argument with the consent of both teams prior to the round.

VII. PARTIES

In the briefs and in oral arguments, advocates should refer to the appealing party as Petitioner and the responding party as Respondent, rather than as appellant and appellee.

VIII. SCORING

A. Generally

Each team is scored separately for their brief and for their oral performance. Each team's scores will be made available to him or her in the weeks following the competition.

A team's score for each round will represent a combination of each judge's scores on both the team's brief and oral argument. **Brief scores and oral argument scores are equally weighted.**

B. Calculating Scores

Every effort will be made to have at least three (3) judges present in each round of the competition, so that, at the end of the competition, each team will have been judged on their oral presentation by at least six (6) judges. Brief judges will include oral argument judges and possibly additional judges. Each judge may assign a team a maximum brief score of 50 and a maximum oral performance score of 50. Scoring is

calculated as follows, regardless of the number of judges who participate in scoring each round and each brief:

To calculate a team's brief score, the individual judges' brief scores are averaged to obtain an overall raw brief score. Any penalties imposed by the Competition Committee are deducted from the raw brief score to obtain a final brief score (see Rule VIII.E for an explanation of penalties). The final brief score comprises 50% of a team's final competition score.

The remaining 50% of a team's final competition score consists of the team's oral performance score. The final oral performance score is calculated similarly to the final brief score. The oral performance scores are averaged to obtain the final oral performance score.

NOTE REGARDING ROUNDING: All scores, including raw brief scores, final brief scores, and final oral performance scores, will be rounded to the nearest hundredth decimal for ease of calculation. Thus, a raw brief score of 39.758 is rounded to a raw brief score of 39.76.

C. Scoring Guidelines and Score Sheets

The guidelines regarding the scoring of briefs and oral arguments, along with the criteria found on the score sheets themselves, can be found in Appendix A.

D. Weighting Scores

Each judge is asked to score a team's brief on a scale of one (1) to ten (10) in each of three categories:

1. Prose
2. Arguments
3. Presentation

The Prose and Arguments categories are each weighted at 3/8 of the overall brief score. Presentation comprises the last 1/4 of the brief score.

Oral performance scores are weighted similarly. Each judge is asked to score a team's oral performance on a scale of one (1) to ten (10) in each of the following four categories:

1. Clarity
2. Responsiveness
3. Knowledge and Use of Case Law
4. Knowledge and Use of Facts

The Clarity category is weighted at 1/5 of the overall oral performance score. Each of the remaining categories—Responsiveness, Knowledge and Use of Case Law, and Knowledge and Use of Facts—are weighted equally amongst the remaining 4/5 of the

oral performance score.

E. Brief Score Penalties

The UCLA Moot Court Honors Board may assess penalties as it deems reasonable and appropriate. The decision of the UCLA Moot Court Honors Board shall be final.

Each team member must familiarize himself or herself with the requirements for briefs and with the penalties, listed below, that will be assessed for violation of these Rules.

While many violations will result in deductions of what may seem a small number of points, any deduction has the potential to be significant. In the past, the differential between the top teams' raw brief scores have been as small as one or two points. The deduction of even one penalty point from a team's raw brief score can mean the difference between the team winning an award and having that honor pass to the next highest-scoring participant. Therefore, we urge all teams to allow sufficient time to ensure that their briefs comply completely with all style and formatting requirements.

The following are the penalties that may be assessed. All such penalties will be deducted from a team's raw brief score.

Penalties Relating to Submission of Briefs

- **Two (2) point** penalties for every 15 minutes (or part thereof) that a team's electronic brief is submitted late (according to the time stamp on the submitting email).
One (1) point penalty for failing to submit the electronic brief in PDF format.
One (1) point penalty for failing to submit the electronic brief as one PDF document.
- **One (1) point** penalty for failure to properly format the title of the submitted electronic brief: ["P" or "R" for Petitioner or Respondent][Team #]+[Last Name of Advocate 1] + [Last Name of Advocate 2]. For example: P1+Jones+Smith. **Two (2) point** penalty for failing to submit a copy of the team's affidavit (see Rule V.D) with the electronic brief submission. **One (1) point** penalty for failing to submit the affidavit in PDF format. **One (1) point** penalty for failure to properly format the title of the submitted electronic affidavit: ["P" or "R" for Petitioner or Respondent][Team #]+AFFIDAVIT. For example: R1+AFFIDAVIT.
- **Two (2) point** penalty for failure to include a completed signature block.
- **Four (4) point** penalty for failure to include any of the following elements: title page, table of contents, table of authorities, questions presented, opinion below, constitutional provisions & rules, introduction, statement of the case, argument, conclusion.
- **Four (4) point** penalty for the first and each subsequent page (or part thereof) that

exceeds the page limit. For example, a brief that exceeds the 30 page limit by one and a half pages will incur an 8 point penalty.

- **Two (2) point** penalty for failing to place the Introduction on page one (1) of the brief.
- **Three (3) point** penalty for failing to adhere to the 1” margin requirement on any page.
- **A one-time three (3) point** penalty for failing to adhere to the 12 pt. font size requirement on any page.
- **A one-time three (3) point** penalty for failing to adhere to the font requirement of Times New Roman on any page.
- **One (1) point** penalty per line of non-double-spaced text on any page included in the page count, except for point headings and quotes of more than 50 words.
- **One (1) point** penalty per line of double spaced point headings or quotes of more than 50 words.
- **One (1) point** penalty if only the page numbers fail to comply with either the font type or font size requirements.
- **One (1) point** penalty for errors in numbering the brief pages.

F. Awards

There will be six awards distributed at the UCLA Cybersecurity Moot Court Competition, including:

1. First Place, Overall
2. Runners-Up, Overall
3. Best Brief
4. Best Brief, Runner-Up
5. Best Oral Advocate
6. Best Oral Advocate, Runner-Up

IX. QUESTIONS AND CONCERNS

Students may email the Cybersecurity Moot Court Competition at Cybercrimes@lawnet.ucla.edu with general questions regarding the competition. Responses to any questions shall apply to all participants, and to the extent a question or inquiry affects other teams, a copy of each written question and answer will be distributed to all participants.

The deadline for questions regarding the competition problem is **5:00 p.m. (Pacific Time) on January 26, 2024**, so that responses may be given within a reasonable period before the brief is due. Please note, however, that advocates may only ask questions

about the facts or any assumptions that can be made about the problem. Substantive legal questions will not be answered. No student questions will be answered after this time, although the problem developers and the UCLA Moot Court Honors Board reserve the right to provide further guidance or clarifications as they see fit.

X. APPENDIX A. SCORING GUIDELINES AND SCORING SHEETS

Copies of the Oral and Brief Scoring Guidelines that will be provided to judges will be available to competitors by January 12, 2024 and sent via email.